

**Financial Worksheet for 2015-16**

**Hospice West Parry Sound**

	<b>Actual</b>	<b>Approved Budget</b>	<b>Budget %</b>
<b>Revenues</b>			
Core Funding Fixed (NNPCN)	\$ 27,003	\$ 27,003	100%
Donations	19,649	34,000	58%
Fundraising	22,714	40,000	57%
Other (bank int., cell, US xchg, educate)	22,627	Surplus recapture of 13,000 to NNPCN,	
<b>TOTAL</b>	<b>\$ 91,993</b>	<b>\$101,003</b>	<b>91%</b>
			CRA refund, interest
<b>Expenses</b>			
<b>Salaries:</b>			
Executive Director	\$ 56,453	\$ 50,000	113%
Bookkeeper/Admin Assistant	20,287	20,086	101%
<b>Employee benefits - EI</b>			
Executive Director	1,450	1,316	110%
Bookkeeper/Admin Assistant	569	529	108%
<b>Employee benefits - CPP</b>			
Executive Director	2,743	2,302	119%
Bookkeeper/Admin Assistant	995	821	121%
<b>Training:</b>			
Conference	1,200	1,000	120%
Board training/appreciation	28	500	6%
Volunteer training/appreciation	251	800	31%
<b>Travel:</b>			
Client and other	5,007	8,000	63%
<b>Office expenses:</b>			
Postage	683	800	85%
Computer Supplies	970	1,000	97%
Office Supplies/Stationery	333	500	67%
Fundraising	2,574	599	430%
Telephone/Fax/Internet	137		
<b>Other operating expenses:</b>			
Advertising/Marketing	783	1,500	52%
Audit	1,695	3,000	57%
Insurance	1,997	2,000	100%
Membership Fees	1,004	1,200	84%
Fees InfoAnywhere monthly		950	0%
Bank Charges		150	0%
Other (library, C.H.fees, misc.)	8,467	500	1693%
Office lease	3,000	3,000	100%
<b>Program supplies:</b>			
Client		250	0%
Volunteer Supplies		200	0%
<b>TOTAL</b>	<b>110,626</b>	<b>\$101,003</b>	<b>110%</b>
Projected surplus/(deficit)	<b>(18,633)</b>		
Travel - receipted in-Kind			

To Whom It May Concern:

We have made an inspection of the banking accounts, cheque register, deposit books, monthly reconciliations, record of donations, fundraising income and expenses, and supporting documentation for the year ending March 31, 2016 for Hospice West Parry Sound and have found the records to be in order and well kept in accordance with generally accepted accounting principles.

Dated: June 2, 2014

Eddie Karvonen  
Eddie Karvonen

Lori McDevitt  
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